# Texas A&M University Commerce MS Physics with Teaching Emphasis – Fall 2021

Welcome to the Department of Physics & Astronomy. Here is some information that you might find helpful about the MS Physics with Teaching Emphasis (MPTE) program and what & how to register for classes.

# HOW TO ACCESS DEGREEWORKS

Below are the instructions for accessing the DegreeWorks screen in myLeo:

# **DegreeWorks**

DegreeWorks is where your degree plan is managed. It will display:

- · Degree requirements
- Courses you've taken and final grades (R=registered so there isn't a grade yet)
- GPA
- Advisor
- Earned hours
- · Academic standing, etc.

#### Select the 'Student Resources' tab:



## Select 'Grad School DegreeWorks' from the Student Information Menu:

### Student Information

- · Registration Menu
- · Search Class Schedule
- · Student Records Menu
- Final Grades
- View Curriculum Information
- View Holds
- · Academic Transcript (Advising/Unofficial Only)
- · Order Official Transcript
- 1098-T
- Undergrad DegreeWorks
- · Grad School DegreeWorks
- View Status of Transcript Requests (TranscriptsPlus Self Service Portal)
- View TSI Info
- · View Guaranteed Tuition Plan Info
- Course Catalog
- · Purchase Textbooks Online
- Verify Meningitis Shot Requirement

IMPORTANT: Contact your advisor if any classes are displayed under the Non-Program Electives section. Courses in this section do not count and are ineligible for financial aid.

You can locate your <u>faculty (academic) advisor</u> in DegreeWorks. Under Student View there is a heading called 'Advisors'. There you will see two names:

- Louis Lufkin (is the graduate enrollment specialist for the CS program)
- The second name will be the physics faculty who is your <u>Academic Advisor</u> for the MS Physics with Teaching Emphasis program